



APPLICATION CHECKLIST

- Supply ALL Phone #s and Addresses Requested
- Complete Each Page and Sign Where Noted
- Fill in Each Blank (if Not Applicable, write N/A)
- Include Copies of (copies can be made at our office):
 - o Your Most Recent Bank Statement
 - o Verification of Income (pay-stub, trust fund, SSI, Financial Aid, Child Support statements, etc.)
 - o Valid Vehicle Registration
 - o Valid Driver's License or Valid State ID
- Pay the \$25.00 Application Fee

Mail Completed Application to:
Integrity Property Management, Inc.
37 5th Street East, Suite 103
Kalispell, MT 59901

OR

Fax Completed Application to: 406-755-6335

Call With Any Questions: 406-755-6336

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For Office Use Only – Do Not Write Below

Verification: SSN _____ DL / ID _____ Cur. Tenancy _____ Prev _____ Credit _____ Inc. _____ PerRefs _____ By _____

Move in Date _____ Unit # _____ Lease _____ Rent \$ _____

Not Accepted: Reason _____

Date Rcv'd	Description	Amount
	Application Fee	\$ 25.00
	Security Deposit	\$
	1 st Month Rent	\$



- ❖ Each person over the age of 18 years who intends to reside in the subject Dwelling Unit must submit a separate Rental Application.
- ❖ There is a \$25.00 non-refundable fee per application which covers the cost of processing your application and obtaining your credit report. This fee is not credited towards security deposit or rent.
- ❖ If you are financially supported by someone other than yourself, if you have poor/no credit or if any of the four minimum requirements below are not met you will need a co-signer to complete a Third Party Guaranty Form. There is an additional \$15.00 non-refundable fee if a Third Party Guaranty is required.
- ❖ The Application and Third Party Guaranty Fees must be paid by Money Oder, Check or Cash and are due upon submission of each application.

Integrity Property Management, Inc. utilizes a thorough screening process of all applicants for tenancy based on a set of objective criteria listed below:

1. **Sufficient Income:** Three time the rental amount per month. Income may be combined by multiple applicants for the same dwelling unit.
2. **Verifiable good credit:** Credit reports will be checked with a national credit bureau (Equifax, Experian or Transunion)
3. **Good Previous Rental History:** We reserve the right to decline tenancy on the basis of our inability to contact the references provided.
4. **Complete Application:** This application must be completed in its entirety. Failure to complete the entire application may delay processing or result in a denial of the application. Complete applications will be processed in the order in which received.

Dwelling Units are rented to the first approved applicant with the full security deposit paid. A security deposit will not be accepted until the Rental Application is approved.

DISCLOSURE AND AUTHORIZATION

I authorize landlord, leasing agent, and representatives of owner/landlord to contact my current or previous landlord, and current employer. Further, by a copy of this Application, I authorize any said landlord or employer to release applicable residential and employment history information to be used in evaluating my lease application. I further authorize owner/landlord, leasing agent or its representatives to apply for or acquire an investigation or credit report in connection with this application. I understand that said investigation or credit report may contain information obtained from various state governmental and private entities relative to my number of children, employment, occupation, general health, financial, and criminal history information.

Applicant Signature: _____

Date: _____

Applicant Printed Name: _____

RENTAL APPLICATION



Please provide all of the information requested below. Incomplete information can delay the processing of your application.
PLEASE PRINT CLEARLY.

OCCUPANT

Name _____
 SS# _____ DL# _____
 Date of Birth _____
 Phone: Home (____) _____
 Work (____) _____

Any other occupants (Name, Age, Relationship)

NAME	AGE	RELATIONSHIP
_____	_____	_____
_____	_____	_____

EMPLOYMENT HISTORY

Current Employer _____

Address _____

Supervisor _____ Phone (____) _____

Gross Monthly Salary _____ Position _____ How Long _____

Other Employer/Income _____

Address _____

Supervisor _____ Phone (____) _____

Gross Monthly Salary _____ Position _____ How Long _____

RENTAL HISTORY (No Less Than Two Years)

Present Address _____

Rent	Own	Number	Street	Apt#	City	State	Zip
_____	_____	_____	_____	_____	_____	_____	_____

Reason for Leaving _____

Landlord Name/Mortgage Co. _____ Phone # (____) _____

Previous Address _____

Rent	Own	Number	Street	Apt#	City	State	Zip
_____	_____	_____	_____	_____	_____	_____	_____

Reason for Leaving _____

Landlord Name/Mortgage Co. _____ Phone # (____) _____

Previous Address _____

Rent	Own	Number	Street	Apt#	City	State	Zip
_____	_____	_____	_____	_____	_____	_____	_____

Reason for Leaving _____

Landlord Name/Mortgage Co. _____ Phone # (____) _____

BANKING REFERENCE

Name _____ Phone # (____) _____

Address _____

Checking	Number	Street	Apt#	City	State	Zip
_____	_____	_____	_____	_____	_____	_____

Balance _____ Savings _____ Balance _____



PERSONAL REFERNCES (include Emergency Contact)

1) _____
Name Number Street

2) _____
Name Number Street

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OTHER INFORMATION

Pets? _____ How Many? _____ Type? _____ Do you own: a Vacuum Cleaner? Y / N

Water-filled Furniture (describe) _____

Vehicles/Boats to be parked on premises (**make/model/year/license no.**): _____

In the past, have you been late in paying rent or other financial obligations? If yes, Explain: _____

In the past, have you failed to perform any responsibility of a rental agreement or have you been a defendant in an eviction lawsuit? If yes, Explain: _____

Have you ever filed bankruptcy? Y / N When? _____ Are there any judgments against you? Y / N

If Yes, list specifics of judgments and collections: _____

Have you or any other intended occupant ever been charged (whether or not resulting in a conviction) or convicted, or pleaded guilty or “no contest” to a felony? Y / N

Have you or any other intended occupant ever been convicted of or pleaded guilty or “no contest” to a misdemeanor involving sexual misconduct or the manufacturing of drugs whether or not resulting in a conviction? Y / N

Are you or any other intended occupant required to register as a Violent or Sex Offender in any jurisdiction? Y / N

The information on this application is true and correct to the best of my knowledge. I hereby authorize Integrity Property Management, Inc. or its agents to verify the above information and obtain either a consumer or investigative credit report. I understand that the \$25.00 fee for verifying this rental application is not a deposit, will not be applied to any rent, or refunded even if the application to rent is declined.

APPLICANT MUST SIGN BELOW:

SIGNATURE: _____ DATE: _____ PHONE #: _____

PERSONAL MAILING ADDRESS: _____